Pay statements are viewable in ADP via SuccessFactors.

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| Accessing SuccessFactors | |
| Click **Employee Launchpad (SAP SuccessFactors) from** <https://www.purdue.edu/hr/global/index.php>   * Log in using Purdue Career Account ID and Password. |  |
| Locate and click the **ADP** tile |  |
| Review Pay Statements | |
| Click **Myself** |  |
| Click **Pay**  Select **Pay Statements** |  |
| If you want to view your personal and pay detail information, click the **blue arrow** next to your name.   * You can access your pay statements for three years. * All available pay statements display. |  |
| To view your statements from a check image, click **View Check.**   * You can also view net pay detail and amounts for a check when you **click the check image** |  |
| To view any pay adjustments that may have been made to your pay, do the following:   * From the Pay Statements page, click **Pay Adjustments** * To see more detail about a specific adjustment, click the **Pay Date** for that adjustment. |  |