Pay statements are viewable in ADP via SuccessFactors.

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| Accessing SuccessFactors |
| Click **Employee Launchpad (SAP SuccessFactors) from** <https://www.purdue.edu/hr/global/index.php>* Log in using Purdue Career Account ID and Password.
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| Locate and click the **ADP** tile |  |
| Review Pay Statements  |
| Click **Myself** |   |
| Click **Pay**Select **Pay Statements** |  |
| If you want to view your personal and pay detail information, click the **blue arrow** next to your name.* You can access your pay statements for three years.
* All available pay statements display.
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| To view your statements from a check image, click **View Check.** * You can also view net pay detail and amounts for a check when you **click the check image**
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| To view any pay adjustments that may have been made to your pay, do the following: * From the Pay Statements page, click **Pay Adjustments**
* To see more detail about a specific adjustment, click the **Pay Date** for that adjustment.
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